



**Application**  
**Duval County Council of PTAs/PTSAs**  
**History Book Award**



**2013-2014**

The Duval County Council Board of Managers encourages the Local Units to compile a History of their PTA. A **History Book Award** has been established which will recognize the Local Units meeting the **CRITERIA** for this Award. These Awards will be presented at the annual Presidents - Principals Luncheon in May.


Name of Local Unit: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name of President: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Name of Historian: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Name of Principal: \_\_\_\_\_ Phone: \_\_\_\_\_

Grade-Level Division (please check one):  
 **Small Elementary** (schools up to 5<sup>th</sup> grade only): **up to 750 students** per "20-day enrollment count"  
 **Large Elementary** (schools up to 5<sup>th</sup> grade only): **751 students and over** per "20-day enrollment count"  
 **Middle or combined Elementary/Middle** (schools with grades 6-8 **or** K-8)  
 **High or combined Elementary/Middle/High** (schools with grades 9-12, 6-12, **or** K-12)

**Qualification Criteria**

These **6 ITEMS** must be met in order to **qualify** for judging – please read carefully!

The **FIRST THREE \* ITEMS** must be found **IN 1-2-3 ORDER** in the **FRONT** of your History Book.

1. \* **Application** (First item of History Book.)
2. \* **Approved copy of Bylaws** - Bylaws must be updated and Florida PTA approved every three (3) years. (Second item of History Book.)
3. \* **Brief one to two page Written History of PTA activities for the current school year.** (Third item of History Book)
4. **Correct usage of the PTA service mark is required in order to qualify.** Failure to use the PTA service mark correctly will keep your entry from being judged. You MAY NOT use periods, commas, hyphens, or lowercase letters when referring to PTA. This is in keeping with the Florida PTA and National PTA guidelines. This information may be found in the Florida PTA and the National PTA kits of materials.  

5. **Must be a PTA in good standing:** current bylaws and DCC & State/National dues paid in full and on time.
6. **Submit this application with your History book to the DCCPTA Historian Chair.**  
**DEADLINE:** April 15, 2014, 9:30am-12noon, **April DCCPTA General Meeting**  
**LOCATION:** Duval County School Board 1<sup>st</sup> Floor Auditorium, 1701 Prudential Dr., 32207 (bring ID)

History books that **meet the 6 qualifying criteria above** will be judged and scored as follows:

1. PTA activities – 60%
2. Composition – 10%
3. Originality – 10%
4. Chronological order (calendar of events) – 10%
5. Appearance of contents – 10%

**Please Note:** History Books can be solely Literary, Photographic, Artistic, or a combination of all three. **Videos will not be accepted.**

Awards will be presented at the Duval County Council PTA Presidents' and Principals' Luncheon in May, including Certificates of Participation for all books received by the deadline and award ribbons for first, second and third place for each of the four grade level divisions listed above.

## History Book Award Judging Criteria

Congratulations on your decision to enter the History Book competition! As outlined on the History Book Award application, all History Book Award entries that **meet the 6 qualifying criteria** on the previous page will be **judged on the 5 criteria** listed below. Below are brief explanations of those criteria and the weight each carry in the overall judging. This information is offered for the sole purpose of creating a greater understanding of the criteria used in the competition. Ultimately, it must be understood that the real triumph of competing for the History Book Award is the creation of the History Book itself. In choosing to complete a History Book, your local PTA or PTSA has created a lasting tribute to the dedication of your members and their efforts in support of public education and the future of all children. The Duval County Council of PTAs/ PTAs applauds all of your efforts on behalf of children, including your creation of a History Book.

### Judging Criteria

History books that **meet the 6 qualifying criteria** on previous page will be judged as follows:

**1. PTA Activities: 60% of total score**

For the purposes of the History Book Award competition, your History Book must document activities of your PTA/ PTSA. It is up to you to make clear in your documentation of the event the connection the activity has to your PTA/ PTSA.

**2. Composition: 10% of total score**

The ease of understanding contents of book whether literary, photographic, artistic, or any combination of these accepted styles. Effective organization, picture captions or descriptions, adequate, clear explanation of events, and/or clear artistic interpretations, etc.

**3. Originality: 10% of total score**

Creativity, choice of theme, colorful, hand made, use of materials, cover, etc.

**4. Chronological Order (Calendar of Events): 10% of total score**

Local PTAs/ PTAs may choose to begin their Historian documentation at any logical point in time (e.g.: election of officers, start of school year, etc.) then documentation must follow the calendar from that point on.

**5. Appearance of Contents: 10% of total score**

Neatness, organization of materials on page, if a theme is used- continuity of the throughout the book, continuity of appearance in general, etc.

### Important Note Regarding Failure to Qualify for Judging

- **The History Books are judged immediately following the April 16, 2013 meeting**, therefore late entries cannot be accepted as judging will be complete and winners selected.
- All History Book Award entries must meet the very specific **6 CRITERIA** given on the Historian Award application in order to **QUALIFY** for judging. Please take the time to read these criteria carefully to ensure your History Book qualifies for judging.
- The first three items **MUST BE** the **FIRST THREE ITEMS** included in your entry in 1-2-3 order.
- **FAILURE TO USE THE PTA SERVICE MARK CORRECTLY** will keep your entry from being judged. You **MAY NOT** use periods, commas, hyphens, or lowercase letters when referring to PTA. This is in keeping with the Florida PTA and National PTA guidelines. This information may be found at the Florida PTA website and in the National PTA kits of materials.
- ALL qualified History Books entered by the deadline WILL receive a Certificate of Participation.