

**General Meeting of the  
Duval County Council of PTAs/PTSAs  
August 24, 2010**

**Call to Order**

The General meeting was called to order at 10:00 a.m. by President Melissa Kicklighter. The meeting was held in Cline Auditorium of the Duval County School Board Building on Tuesday, August 24, 2010. The Recording Secretary recorded the minutes for the meeting.

**Attendance**

There were 79 people in attendance and 50 schools were represented.

**Meditation**

Diana Elenz read the meditation and led the group in the Pledge of Allegiance.

**Parliamentarian** – Betty Marty reviewed some parliamentary procedures and the importance of using it in meetings and voting with twelve or more members.

**Minutes**

The minutes from the April 2010 General meeting were audited after the meeting and filed at the end of the last school year.

**Correspondence**

Africa Davis reported that a sympathy card was mailed to Janice Preacher (past County Council President), who lost her son. We received a thank you card from Brooke Adkins, who received a County Council Scholarship last year at the P& P Luncheon.

**Treasurer's Report**

Mary Lobello presented the audit committee report. The audit committee report is attached. Mary made a motion to adopt the audit report. The audit report was adopted. The report overview is as follows:

**Total of All Accounts**

Balance Forwarded	\$ 30,281.84
Total Deposits	\$ 45,154.95
Total Disbursements	\$ 40,262.82
Ending Balance	\$ 37,173.97

Mary Lobello presented the treasurer's report. The treasurer's handouts are attached. The report will be filed for audit. The report overview is as follows:

**Checking Account**

Balance as of June 1, 2010	\$ 4,517.51
Balance as of June 30, 2010	\$1,862.13

**Money Market Account**

Balance as of June 1, 2010	\$ 35,266.06
Balance as of June 30, 2010	\$ 33,311.84
Total of All Accounts	\$ 35,173.97

Mary Lobello presented the 2010- 2011 proposed operating budget. The proposed budget is attached. Mary made a motion to adopt the 2010-2011 proposed budget. The budget was approved.

**Executive Committee Reports**

**President**

Melissa Kicklighter reminded everyone about the theme of the year "Helping Hands, Embracing Hearts", and encouraged everybody to share the great work everyone is doing at their respective schools. She also announced that DCCPTA/PTSA as part of Florida PTA Region 3 received an award at the Leadership Convention for having an increase in membership and thanked everyone for their efforts in making it happen.

**1<sup>st</sup> Vice President**

Shelly Gill-Cain has scheduled the Fall Workshop at the Schultz Center on October 1, 2010. The next general meeting will be on September 21st and the guest speaker will be Ms. Martha McManus from the Cultural Arts Council.

**2<sup>nd</sup> Vice President**

Gretchen Lynch introduced the STAR Team members: Felicia Bullock, Cheryl Reid, Pam Witt, Mitzi Cavins, Mindy Eisman, Eulyssa Williams and Patti Simons. STAR stands for School Training and Resource team. These are the people who will help strengthen and rebuild some of our PTAs who need assistance.

**3<sup>rd</sup> Vice President**

Melissa Kicklighter reported for Kim Sheldon and introduced each committee chair.

## **Committee Reports**

### **Awards**

Chair Mandi Welch reminded the general membership to apply for awards that are available on the website.

**Bylaws** – Chair Vicki Drake was not available to give report.

### **Council/Local Unit Relations**

Chair Betty Marty reminded everyone to look at the council's website for the new application for the Right Foot Award. There is an additional requirement, that of having filed the appropriate 990 form with the IRS (990 N, e-postcard, if gross receipts are less than \$25,000 or 990 EZ and schedules A and G if gross receipts are more than \$25,000.) This form should be filed annually between July 1 and November 15.

The other requirements are: Council dues paid, State/National dues paid on membership collected so far, attendance at 2 out of the first 3 Council meetings and attendance at the Fall Leadership Workshop which will be on October 1<sup>st</sup>.

Applications are due to Betty no later than November 3<sup>rd</sup>.

### **Character/Spiritual**

Chair Diana Elenz invited the general membership to call her if they are interested in sharing in Character/Spiritual meditation.

**Cultural Arts** – Interim Chair Shelley Gill-Cain had no report.

**Environmental** – Betty Marty reported for Interim Chair Chris Buckley, see Teacher Supply Depot below.

### **Exceptional Students**

Chair Jill Fane announces the 16<sup>th</sup> Annual Tools for Success Family Conference on March 9, 2011 at the Schultz Center. A copy of the announcement is attached. She also reminded everyone that the ESEAC (Exceptional Student Education Advisory Committee) meeting in on September 30<sup>th</sup>. A draft of the proposed agenda and topics is attached.

**Eyeglass Fund** – Dot Mathias and Dorie White reported for Chair Tracy Scott, see Program below.

### **Health/Safety**

Chair Laura Maloney is working on contacting organizations to participate in the Health and Safety Fair on October 1.

**History** – Chair Victoria Richmond-Davies was not available to give report.

**Hospitality**

Melissa reported for Chair Tara Bassett that hospitality was provided by the West Riverside Elementary PTA, and we are still looking for schools to host other meetings during the year.

**Legislation**

Chair Ted Corley invited everyone to write to and meet with legislators. He encouraged everyone to set up appointments and build a relationship with them before the sessions start.

**Marketing/Communications** – Chair Kim Sheldon was not available to give report.

**Membership**

Chair Vilma Morgan announced to everyone there are four events that PTA members can benefit from and enjoy this year. One is the PTA with Jacksonville Suns. The Jacksonville Zoo also is now offering discounts for PTA members for the whole month of February. There will also be PTA Game Day with the Jaguars and PTA Day with the MOSH. The reproducible member benefits flyer was sent through school mail to every PTA President and it is available on the website to download and copy.

**P&P Luncheon** – Chair Lisa Page was not available to give report.

**Reflections**

Chair Reta Russell-Houghton announced the theme for this 2010-2011 year's National PTA Reflection program is "Together We Can..." The deadline to turn in entries is December 1<sup>st</sup>. The Reflection package is available at the Florida PTA's website under the program tab. There is one major change in requirement which is the Parent/Guardian Consent form. Reta stated that Local Arts Chair guide has been expanded and is worth reviewing. It is available at the [ptareflections.org](http://ptareflections.org) website. She stated that literature judges are needed for district level judging.

**Registration** – Chair Erin Wiggins was not available to give report.

**Resources**

Chair Juliann Gaus-Graeser explained that she will be working with the vendors' fair and business partners this year.

**Scholarship** – see Programs below

**Student Leadership** – Chair Annette Worthen was not available to give report.

**Technology** – Chair Vickie Hamby was not available to give report.

## **Workshops**

Chair Terry Chrisley announced that the Fall Leadership Workshop has been scheduled for October 1<sup>st</sup> at the Schultz Center. She encouraged everyone to attend.

## **Superintendent's Remarks**

Patricia Willis, Deputy Superintendent, reported on behalf of Superintendent Ed Pratt-Dannals. She shared that the flawless school openings were successful and welcomed all the PTAs. She also mentioned that the students who participated in the grade recovery programs during summer had made improvements. She thanked our DCCPTA President Melissa Kicklighter for all her efforts and for meeting with the principals. She also mentioned that the Pre-K program went from 22 classrooms to 47 classrooms this year. She explained that there are now acceleration programs within the high schools around the district, including Early College, AICE, IB and AP honors. She also announced that there has been a re-organization of the clusters for elementary, middle and high schools. Ms. Willis discussed some of the additional grant funding that the district will receive to assist with the budget deficit, including EduJobs and Race to the Top. She emphasized that the main focus is still to improve reading performance.

## **Consultant Reports**

### **Florida PTA – Region 3 Representative**

Latasha Green-Cobb congratulated everyone for receiving the membership award at the Leadership Convention. She is working to be able to offer an incentive for PTAs to encourage them to increase their membership. She also mentioned that more information about the Common Core State Standards Initiative can be found on the PTA.org website.

### **FLPTA Student Involvement**

Curtis Cobb stated that his job is to encourage students to be involved.

## **Consultants**

### **Chartwell's**

Sara Murphy announced that Chartwells is excited to provide meals to the DCPS students. She reported that the deadline to send in an application for free and reduce lunch is October 4. They are also mandating IDs for students to help ease the process during lunch time. She stated that there have been changes on the healthier menu like fresh veggies due to the feedback they received last school year. The highlights of the menu are available on the website.

## **Community and Family Engagement**

Cynthia Jones-Humphrey reminded everyone to send in their volunteer application if they are planning on volunteering in the schools. She explained that everyone who wishes to volunteer should have a volunteer ID issued by the DCPS.

## **Exceptional Education/Student Services**

Rosemarie Parsch announced that the newsletter will be available for parents through the website. She encouraged parents to come to the ESEAC meeting.

**FLDRS/Crown** – Judy Glendenning was not available to give report.

**Military School Liaison Officer**

Judie Cromartie announced that they are busy working with local schools primarily with transitions of military families. She stated that they are helping with the transition of some civilian families as well.

**Save Duval Schools**

Julie Delegal introduced the new Executive Director of Save Duval Schools Ms. Colleen Wood. Colleen Wood, who also started the 50<sup>th</sup> No More organization, passed around a sign-up sheet for those who would like to get more information about Save Duval Schools.

**School Education**

Melissa Kicklighter reported for Maxine Holcomb and reminded all PTA Presidents that monthly reports must be turned in to school bookkeepers every month. By October 15, 2010, a copy of the audit report with a copy of the June 2010 bank statement is also due.

**Program**

**Scholarship/Scholarship Fund**

Shelley Gill-Cain reported that we collected \$2500 for the scholarship fund last year and were able to sponsor 3 scholarship awards.

**Teacher Supply Depot**

Betty Marty reported for Chris Buckley and announced that the next Give Away at the Teachers Supply Depot is on September 9<sup>th</sup> from 3-6 pm.

**Vision Screening/Eye Glass Fund**

Dot Mathias, founder of the DCPS Vision Screening Program, spoke about the importance of having a vision screening at our local schools. She stated that 68,681 students were screened last year and 6,292 were referred. She mentioned that the four coordinators and schools schedules are listed on the handbook, which is available online at [www.dccpta.org](http://www.dccpta.org) She proudly read and showed everybody the thank you notes she received from the students who received aid because of the vision screening program.

**Announcements**

Melissa Kicklighter reported for Rachel Raneri and announced the District Advisory Council (DAC) meeting is on August 30<sup>th</sup> at 6 pm.

**Adjournment**

The meeting adjourned at 12:29 p.m.

Signed: \_\_\_\_\_  
Rowena Nagales