



## State and National Dues Payment Form

Use this form for MEMBERSHIP DUES and FOUNDER'S DAY GIFTS ONLY  
**NOT FOR ADDITIONAL MEMBERSHIP CARDS**

All PTA/PTSAs are *legally* required to send membership dues payments to the state office **MONTHLY**, as collected. State and National dues are not to be used as funds for the local unit or considered a part of the local unit's budget. **For the Reflections Program, Scholarships and other PTA programs, dues must be paid monthly (and bylaws updated and approved by the State Office within three [3] years).** (This refers to membership dues NOT County Council dues, which may have a separate due date.)

Each person joining your local unit PTA automatically becomes a member of the state and national associations. The total amount per member is \$3.50 (state portion of a member's dues is \$1.25; the national portion is \$2.25).

Each officer receives a free subscription to the *Florida PTA* and the National PTAs *e-newsletters, trainings*, as well as additional resources (sent throughout the year).

**SO THAT WE ACCURATELY CREDIT YOUR LOCAL UNIT PTA, PLEASE COMPLETE ALL SECTIONS ON THIS FORM.**

Date Submitted		Membership Year (i.e., 2016/17)	
# of Members		Members @ \$3.50 each	\$
National PTA ID #		Founder's Day Gift	\$
		Total Amount Enclosed	\$

County		School Telephone	
Full Name of PTA (No Initials)		City	
School Address		Zip	

President's Name		President's Telephone	
President's Email			
Treasurer's Name		Treasurer's Telephone	
Treasurer's Email			

Make checks payable to **Florida PTA** and mail to:

Florida PTA  
 1747 Orlando Central Parkway  
 Orlando, FL 32809

**Please DO NOT staple or tape check to this form.**

**PLEASE NOTE:** There is a \$35.00 charge for returned checks.

Be sure signatures and the amount is correct. Due to reporting requirements we **CANNOT refund membership over-payments.**

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For Office use only

As of May 1st each year, PTAs that have not paid any dues will be considered inactive and appropriate action will be taken. Any dues received after May 1st, will not be credited to the current membership year for award purposes. For membership reporting, the deadline for **FINAL DUES PAYMENTS TO FLORIDA PTA IS MAY 1, 2017.**