Upon signing up for a National PTA Reflections account, you will be able to:

A. **Register** your PTA.
B. **Report** participation data to State and National PTA.
C. **Submit** winning student entries for state and national consideration.

Before you begin, please **confirm your PTA's participation** in the National PTA online registration system by referencing your State PTA program guidebook or contacting your State PTA Reflections Chair.

> **NEED HELP?**
> For technical assistance, contact
> **support@myreviewroom.com**
> **(800) 307-4PTA**
>
> For Reflections program and online registration assistance, please contact your State PTA.

Let's get started!
Visit PTA.org/Reflections and click "**register now**." Here, you will be able to **sign up** for a new account or **login** to an existing account. **Need to reset your password?** Click "Trouble signing in?" and click the provided link to reset. To **sign up**, enter your full name, Email and create a password. Select "**PTA**," if you are a PTA Reflections Chair - OR- Select "**Student**," if you are a student participant submitting an entry to your State PTA. Click "**register**" to receive an email confirmation. Click the **unique link** in your confirmation email to activate your account.

Register your PTA & report participation. Put your PTA on the map and connect and share program data with your Reflections network.

1. **To register your PTA**, click **task 1:** "**Register Your PTA**" and complete the PTA Registration Form.
2. **To report participation** to State and National PTA, click **task 2:** "**Report Participation**" and complete your PTA Participation Form.

To register and report on more than one PTA, click "Home" to view a list of completed submissions. From this page you may click "create new submission," select "PTA" and click "get started."

Submit winning student entries to be considered for state and national recognition. To submit a new student entry, click the green "**submit student entry**" button at the top of your PTA's task page.

1. **To complete an entry form**, click **task 1: Student Entry Form.** Have the original entry form available so that you can easily transfer entry information online.
2. **To upload a copy of artwork** for identification and judging purposes, click the arts category **task 2: Upload Your Artwork.** Click "**Browse…**" to select your artwork from the computer. Click "**submit**" to preview your artwork online. Click "**Back to Submission**" to confirm your task is completed. You may also "**edit**" or "**delete**" artwork to upload a new version.
3. **Click the orange "Submit Your Student Entry" button below to submit your entry.**

To view a list of student submissions, click "Home." To submit more student entries, click "create new submission," select "Student" and click "get started."

Next Steps. Notify the next judging round and/or your State PTA after you have completed the tasks above. If you submit a student entry by accident or need to make edits to completed forms, please inform your State PTA. Follow additional steps outlined by your State PTA in your Reflections leader's guidebook.