

## HISTORIAN AWARD

The Duval County Council Board of Managers encourages Local Units to compile a History of their PTA.

A **Historian Award** has been established which will recognize the Local Units meeting the **CRITERIA** for this Award. These Awards will be presented at the annual Presidents' & Principals' Luncheon in May.

Name of Local Unit: \_\_\_\_\_ Date: \_\_\_\_\_  
Name of PTA President: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name of Historian: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name of Principal: \_\_\_\_\_

**Grade Level Division** (please check one):

- Small Elementary** (schools up to 5th grade only) up to 750 students (per 20 day count)
- Large Elementary** (schools up to 5th grade only) 751+ students (per 20-day count)
- Middle or combined Elementary/Middle** (schools with grades 6-8 or K-8)
- High or combined Elementary/Middle/High** (schools with grades 9-12, 6-12 or K-12)

### QUALIFICATION CRITERIA

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These **6 ITEMS** must be met in order to **qualify for judging**—please read carefully!

\* **FIRST THREE (3) ITEMS** must be found **IN 1-2-3 ORDER** in the **FRONT** of your Historian Book.

1. **\*Application** Must be first item printed for a physical scrapbook, first attachment on drive or the first page of book.
2. **\*Approved copy of Bylaws** — Bylaws must be up to date and Florida PTA approved every three (3) years (*Must be second item printed for a physical scrapbook, second attachment on drive or the second page of book*)
3. **\*Brief one to two-page Written History of PTA activities** for the current school year. (*Must be third item printed for a physical scrapbook, third attachment on drive or the third page of book.*)
4. **Correct usage of the PTA service mark is required in order to qualify.** Failure to use the service mark correctly will keep your entry from being judged. You MAY NOT use periods, commas, hyphens or lowercase letters when referring to PTA. This is in keeping with Florida PTA and National PTA guidelines. This information may be found in the Florida PTA and National PTA websites. [www.pta.org/home/run-your-pta/PTA-Branding-and-Web-Guidelines](http://www.pta.org/home/run-your-pta/PTA-Branding-and-Web-Guidelines)
5. **Must be a PTA in good standing:** see website for requirements: <https://www.dccpta.org/running-your-pta/local-unit-compliance/>
6. **Submit this application**, your **digital scrapbook**, **physical scrapbook**, or a **FLASH DRIVE with an electronic copy of your Historian book** to the DCCPTA History Chair. **Make sure the three required items are in the correct order.** **DEADLINE: ON OR BEFORE Noon**, at the **March 31st**. **LOCATION: uploaded to <https://bit.ly/2NgqOhR>**

emailed to [historian@dccpta.org](mailto:historian@dccpta.org) OR Mail your entry (at your own risk) to: History Chair, DCCPTA, PO Box 5397, Jacksonville, FL 32247-5397. **Your mailed entry must be RECEIVED by 5:00 pm March 30th.**

**Please Note:** Historian Books may be **physical** Scrapbooks, or **electronic** Scrapbooks produced with PowerPoint, Prezi, Smilebox, Serif, Photomix, or another electronic graphics/scrapbooking package. They can be solely Literary, Photographic, Artistic, or a combination of all three. If you have any questions about how to do yours, contact our Historian Chair at [historian@dccpta.org](mailto:historian@dccpta.org).

**Awards will be presented at the Duval County Council PTA Presidents' and Principals' Event in May, including Certificates of Participation for all qualified books received by the deadline and award ribbons for first, second and third place for each of the four grade level divisions listed above.**

## HISTORIAN AWARD JUDGING CRITERIA

Congratulations on your decision to enter the Historian Award competition! As outlined on the Award application, all Historian Award entries that [meet the six \(6\) qualifying criteria](#) on the previous page will be [judged on the six \(6\) criteria](#) listed below. Below are brief explanations of those criteria and the weight each carry in the overall judging. This information is offered for the sole purpose of creating a greater understanding of the criteria used in the competition. Ultimately, it must be understood that the real triumph of competing for the Historian Award is the creation of the History Book itself. In choosing to create a History Book, your local PTA or PTSA has created a lasting tribute to the dedication of your members and their efforts in support of public education and the future of all children. The Duval County Council of PTAs/PTSAs applauds all of your efforts on behalf of children, including your creation of a History Book.

### JUDGING CRITERIA

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History Books that [meet the six \(6\) qualifying criteria](#) on the previous page will be judged as follows:

- **PTA Activities: 60% of total score**  
For the purposes of the Historian Award competition, it is up to you to make clear in your documentation of the event the connection the activity has to your PTA/PTSA. (ex. Make sure PTA logo is in pictures of events)
- **Composition: 10% of total score**  
The ease of understanding contents of book whether literary, photographic, artistic, or any combination of these accepted styles. Effective organization, picture captions or descriptions, adequate, clear explanation of events, and/or clear artistic interpretations, etc. (ex. We won't know what the event is, without description)
- **Originality: 10% of total score**  
Creativity, choice of theme, colorful, hand-made (if a scrapbook is submitted), use of materials, cover, etc.
- **Chronological Order (Calendar of Events): 10% of total score**  
Local PTAs/PTSAs may choose to begin their Historian documentation at any logical point in time (e.g. election of officers, start of school year, etc.) then documentation must follow the calendar from that point on.
- **Appearance of Contents: 10% of total score**  
Neatness; organization of materials on page; if a theme is used, the continuity of the theme throughout the book; continuity of appearance in general; etc.

### Important Note Regarding Failure to Qualify for Judging

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**History Books are judged on March 31st**, therefore late entries cannot be accepted as judging will be complete and winners selected.

All Historian Award entries must meet the very specific **SIX (6) CRITERIA** given on the Historian Award application in order to **QUALIFY** for judging. Please take the time to read these criteria carefully to ensure your History Book qualifies for judging.

The first three items with an \* **MUST BE** the **FIRST THREE ITEMS** included in your entry in 1-2-3 order.

**FAILURE TO USE THE PTA SERVICE MARK CORRECTLY** will keep your entry from being judged. You **MAY NOT** use periods, commas, hyphens, or lowercase letters when referring to PTA. This is in keeping with Florida PTA and National PTA guidelines. Service mark usage guidelines may be found at the Florida PTA website and in the Florida PTA and National PTA kits of materials. [www.pta.org/home/run-your-pta/PTA-Branding-and-Web-Guidelines](http://www.pta.org/home/run-your-pta/PTA-Branding-and-Web-Guidelines)

**ALL qualified** History Books entered by the deadline **WILL** receive a Certificate of participation at the Presidents' and Principals' Event in May.